



FIRST THINGS FIRST

The right system for bright futures

Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

Meeting Minutes August 19, 2010

Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, August 19, 2010 at 1:00 p.m. at the Cochise College Benson Center 1025 S. Hwy. 90, Benson, AZ 85602.

Council Members Present:

Ana Bae, Marge Dailey, Mario Gonzales, David Howe, Renae Humburg, Melodi Polach, Ginger Ryan, Jane Strain, Michael Vetter

Council Members Absent:

Nancy-Jean Welker

Others Present:

Melissa Avant, Cristal Martin, Joanne Basta, Angie Donelson, Janette Guerra, Pam Patt and Evelyn Whitmer

Chair Strain welcomed everyone and called the meeting to order at approximately 1:10 p.m.

Approval of Minutes

A motion was made by Chair Strain to approve the minutes of the June 24, 2010 Regular Meeting and Executive Session. Seeing no objections, the minutes will be posted as published.

Call to the Public

There was no response to Call to the Public

New Council Member Introductions

Chair Strain welcomed and introduced new council members Marge Dailey (Child Care Provider), Mario Gonzales (Philanthropy) and Michael Vetter (At Large). Chair Strain also recognized and honored the resignation of Melissa Watts from the Regional Council.

Presentation of Needs and Assets Report

Angie Donelson, PhD and Joanne Basta, PhD, Donelson Consulting Inc. presented the Needs and Assets Draft Report to the Cochise Regional Partnership Council. Ms. Basta explained the process used to

acquire data at a community level and the use of the Needs and Assets Report as a reference document. Ms. Basta described the difficulties of putting together data from agencies that each have their own data collection methods and the "natural inconsistencies" that can arise and encouraged the Regional Council to pay attention to the ratios, proportions and trends.

Points of clarification and corrections from the Regional Council and Donelson Consulting Inc:

- a) Executive Summary, page 4, sixth bullet: clarification on if the number of families receiving assistance actually decreased or if there was a decrease in families receiving subsidies due to budget cuts and the change the Department of Economic Security has made to eligibility requirements so that subsequent families are being placed on a waiting list.
- b) Executive Summary, page 6, first bullet point: clarify that parents regard themselves as knowledgeable.
- c) Page 5, data table: zip code typo 85613 and 85650 corrected.
- d) Page 5, data table: 85608 zip code is a post office box code.
- e) Page 5, data table: clarification for family numbers in the 85610 zip code.
- f) Page 5, data table: some towns (Gleeson, Fairbanks, etc.) were used as a place holder to identify the geographic location.
- g) Page 20, data table: data for food boxes is only from federal food assistance programs.
- h) Page 30, number 6: clarify the language to indicate number spaces are allowed spaces.
- i) Various typos and edits

Member Polach left the meeting at 2:20 p.m. Quorum was maintained.

Discussion and Approval of Needs and Assets Report

Member Howe moved that the Cochise Regional Partnership Council approve the 2010 Needs and Assets Report, making any additional corrections as stated. Member Bae seconded the motion. Motion carried 8:0

Governance Policy review (1st Read)

Melissa Avant, Regional Coordinator, Cochise Regional Partnership Council, discussed the Cochise Governance Policy and highlighted a few points.

- a) 1.102 Conflict of Interest. This is not required by law and can be removed by the Regional Council.
- b) 1.107 Meeting Procedures. The Regional Council can opt to choose consent agenda for meetings.

The Regional Council will read the Governance Policy and conduct further discussion at the September meeting.

Discussion of 2011 Funding Mechanisms

Melissa Avant provided the Regional Council with a hand out and discussed funding mechanisms for the Oral Health and Health and Nutrition Strategies. Member Bae and Member Ryan declared conflict of interest and recused themselves from discussion. Ms. Avant provided the following options:

- a) Re-release Request for Grant Application
- b) Government to Government agreement
- c) Pursuant to Statue 412703 – Wavier of Solicitation and Award Procedures Wavier of Competition from ADOA

The Regional Council discussed the scope of work for the Health and Nutrition strategy and considered a modification of components. Oral Health education can be moved to the Oral Health Strategy. Rather than cooking demonstrations, tasting demonstrations could be provided with recipe cards and information on healthy habits and foods. The Regional discussed following a targeted population to observe the impact of First Things First services.

Discussion and Possible Approval of Funding Mechanisms

Member Humburg moved that the Cochise Regional Partnership Council approve Oral health as a government to government agreement, in the amount of \$200,000, for State Fiscal Year 2011. Member Dailey seconded the motion.

Motion passed 6:0

Member Vetter motioned that the Cochise Regional Partnership Council approve Health and Nutrition as a government to government agreement, in the amount of \$168,552, for State Fiscal Year 2011.

Member Howe seconded the motion.

Motion passed 6:0

Coordinator's Report

Melissa Avant, Regional Coordinator, provided the Regional Council with the third quarter Grantee Data Report. The Regional Council requested that accurate data be given for the Food Box strategy and stressed the importance of clear, detailed and reliable data.

Ms. Avant discussed the Cochise Regional Partnership Council timeline and provided the Regional Council with a handout that outlined the tasks and timeline.

Ms. Avant discussed the proposed 2010 meeting dates and locations. The Regional Council provided the following changes:

- a) September 01, 2010 at 2:00 p.m. Work Session with Communications Consultant at the Cochise Regional Office in Sierra Vista, AZ.
- b) October 21, 2010 at 1:00 p.m. Regular meeting in Douglas, AZ.
- c) November 18, 2010 at 10:00 a.m. Regular meeting in Benson, AZ

Ms. Avant provided the Regional Council with examples of the First Things First give-aways that are used throughout Cochise County.

Member Gonzales left the meeting at 3:35 p.m. Quorum was maintained

Election of Chair and Vice Chair

Member Strain moved that Member Howe become Chair. Member Vetter seconded the motion.

Motion passed.

Member Bae moved that Member Vetter become Vice Chair. Member Humburg seconded the motion.

Motion passed.

Announcements

Next regular meeting: September 16, 2010 – Willcox, AZ.

Member Howe shared that the First Baptist Church has included First Things First materials in their new mom baskets.

The First Things First Summit is August 30th and 31st.

The First Things First State Board Meeting will be held in Sierra Vista on December 6th and 7th.

The Chiricahua Community Health Center Mobile Unit is operational in Sierra Vista and will be at the Sierra Vista Veterans Memorial Park on October 12, 2010.

Ms. Avant shared with the Regional Council that the Greater Area Sierra Vista Chamber of Commerce has awarded the Cochise Regional Partnership Council an honorary membership.

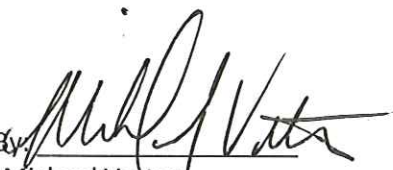
On August 23, 2010 at 10:00 a.m., Melissa Avant will meet with Cochise County Administrator Ortega

Adjournment

There being no further discussion, Chair Strain adjourned the meeting at 4:10 p.m.

Dated this 16 day of September, 2010.

Submitted By: Cristal Martin
Administrative Assistant

Approved By: 
Vice Chair, Michael Vetter